

ERIE COUNTY

JOB POSTING #2024-003

Continuous Posting-Vacancies Filled on an as Need Basis

POSITION: FT-PT RN

DEPARTMENT: The Meadows Care Facility

SALARY: Up to \$38.31/hour (including shift differential)
\$37.06/hour (base rate, after probation)

POSTING DATE: 8:00 a.m., January 1, 2024

CLOSING DATE: 4:30 p.m., December 31, 2024

MINIMUM REQUIREMENTS

Current license as a registered professional nurse in the State of Ohio and two years general nursing experience. Satisfactorily passing of physical examination and T.B. testing to be updated as necessary according to the needs of the facility. Knowledge of professional nursing theory and practice; knowledge of supervision; knowledge of employee training and development. Skill in the use of medical instruments and equipment. Valid driver's license with an acceptable driving record is required. Erie County residency preferred.

Pre-employment physical and drug screen required.

An in-depth job description can be reviewed at the Human Resources Office at 2900 Columbus Avenue, Sandusky.

Qualified applicants apply at the Department of Human Resources, 2900 Columbus Avenue, Suite 210, Sandusky, Ohio OR visit Erie County's website, www.eriecounty.oh.gov, where employment applications and current job postings are available for viewing and/or downloading. Applications are also available and accepted at OhioMeansJobs at Erie County Job and Family Services, 221 West Parish Street, Sandusky (operating hours 8:00 a.m. - 4:30 p.m. Monday through Friday). **PLEASE NOTE: A completed Erie County application must be received in the Human Resources Department by 4:30 p.m., 12/31/2024. EOE/AA/ADA**

Approved for Content Matthew W. H. 01/03/24

Approved for Posting [Signature] 1524

2024-003 ERIE COUNTY JOB OPENING ANNOUNCEMENT

Where Applications Taken:

Erie County Human Resources Office
Erie County Services Center
Second Floor, Room 207
2900 Columbus Avenue
Sandusky, Ohio 44870

Office Hours:

8:00 a.m. till 4:30 p.m.
Monday through Friday

Where Postings Sent:

Erie County Care Facility	Human Resources
Erie County Court	Courthouse
Firelands Campus	
Ohio Business College	
Goodwill	
Health Department	C.A.C.
Newspaper	NAACP
SHS Vocational Ed.	Terra Tech
All County Bulletin Boards	Your Job Store

ERIE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

Erie County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability status in employment or the provision of services.

DEPARTMENT: Meadows Care Facility

POSITION: FT-PT RN

POSTING DATE: 8:00 a.m., Monday
January 1, 2024

LOCATION: 3916 E. Perkins Ave.
Huron, OH 44839

CLOSING DATE: 4:30 p.m., Sunday
December 31, 2024

WORKING HOURS: All shifts

EFFECTIVE DATE: A.S.A.P.

SALARY: Up to \$38.31/hour (including shift
differential)
\$37.06/hour (base rate, after probation)

Description of the Job:

Under general supervision is responsible for performing direct professional nursing and emergency care; functionally supervise LPN charge nurses and nurses aides; performs other related duties as required.

Illustrative Duties:

- Performs direct professional patient nursing care; assists physicians with examinations and medical treatments; sets up and administers medications; gives immunizations; performs emergency first aid; administers treatment; and procedures such as skin care; tube feedings; catheterizing; changing sterile dressings; takes and interprets vital signs; evaluates new admissions.
- Supervises other staff in the absence of the Director of Nursing or according to shift assignment; may assign duties to LPN Charge Nurses and Nurse Aides; may assist with orientation and training; instructs and reviews the work of others; evaluates employees work performance and recommends disciplinary procedures; may contact additional employees or charge work assignments for coverage according to staffing needs; may functionally supervise staff in other departments.
- Conducts sick call; makes rounds in facility; observes patients for change in condition or activity; communicates with residents, family or friends, medical personnel, supervisor, or other staff to determine client's plan of care, including medical, physical and mental activities; establishes and maintains friendly and relaxed atmosphere; encourages and supports residents in acquiring basic skills for independent functioning.
- Performs daily charting of patient's activity and condition; updates records and patient care plans; gathers medical data and compiles into summaries; complete other daily medical and incident reports; maintains records; prepares and submits various written reports and forms.
- Requisitions supplies and equipment; cleans and replaces equipment; orders medications; takes medical inventory; reports needed repairs or replacement of equipment to proper personnel.
- May transport patients within facility; may feed, put patients to bed, turn and position patients to perform passive exercise for patients.
- May perform the duties of a Charge Nurse in cases of absence.
- Follows safety procedures and observes patients to prevent self-injury or injury to others.
- Schedules appointment with consulting physicians as needed.
- Prepares laboratory slips; draws blood as needed; assists lab technicians.
- Communicates pertinent information to Director of Nursing Services and to Supervisor of following shift.
- Checks cluster for cleanliness, safety practices and overall nursing care being given.
- May be responsible for locking or unlocking doors according to shift assignment.
- Assigns break times.
- Attends in-service and staff meetings.
- Performs other related duties as required.

Minimum Qualifications:

- Current license as a registered professional nurse in the State of Ohio and two years general nursing experience.
- Knowledge of professional nursing theory and practice; knowledge of supervision; knowledge of employee training and development; ability to instruct and supervise; ability to work in sometimes stressful situations.

Minimum Qualifications: (continued)

- Ability to gather facts, draw valid conclusions and take appropriate action; ability to follow oral and written instructions.
- Ability to write clear and concise reports; ability to maintain records.
- Ability to motivate employees and residents; ability to represent the institution to patient's families and deal with their questions and concerns.
- Ability to keep information confidential; ability to set priorities and to be flexible.
- Ability to deal with physically and mentally handicapped residents effectively.
- Ability to develop and maintain effective working relationships with associates, supervisors, subordinates, patients and the general public.
- Skill in supervision; skill in the use of medical instruments and equipment; skill in performing professional nursing procedures.
- Satisfactorily passing of physical examination and T.B. testing to be updated as necessary according to the needs of the facility.
- Valid driver's license with acceptable driving record required.

Preferred Qualifications:

- Erie County residency preferred.

Physical Requirements:

- Alternate frequently between sitting/standing/walking throughout an eight (8) hour workday.
- Lift/carry a minimum of fifty (50) pounds.
- Reaching with bilateral upper extremities into/up to/down to various heights.
- Push/pull with twenty (20) pounds of initial force.
- Climb onto stepladder (2 steps).
- Bend/squat/crouch/kneel.

Job Benefits:

- Ohio Public Employees Retirement System (OPERS) – Match \$1.40 on the dollar
- Low-Cost Medical Insurance - \$12/mo. Single \$36/mo. Family
- Dental and Vision.
- 2-5 weeks paid vacation and 11 paid holidays.
- 15 days Sick Leave and Sick Leave Donation Program
- \$75,000 Life Insurance
- And Much More

WRITTEN APPLICATIONS MUST BE COMPLETED BY CLOSING DATE